

# Ansøgning Equipepeople Irland

## Din ansøgning er vigtig!

Din ansøgning bliver brugt til at finde den bedst mulige placering til dig. Alt hvad du skriver vil blive sendt ud til potentielle værter, derfor er det vigtigt at du er ærlig hele vejen igennem ansøgningen. Du skal hele tiden have fokus på, at din ansøgning skal give det bedste indtryk overfor en mulig vært.

Derfor - **gør dig umage!**

## Hvad er en god ansøgning?

1. Ansøgningen skal være sandfærdig. Lad vær med at overdriv eller underdriv dine færdigheder og erfaringer.
2. Din selvbiografi (personal description) skal fylde ca. en A4-side. Fortæl om dig selv, din baggrund, og hvad du gerne vil opnå ved at tage et udlandsophold.
3. Billedet kommer forrest på din ansøgning. Brug derfor et ordentligt billede, hvor du ser professionel ud og smiler.

Har du nogle spørgsmål til udfyldelse er du altid velkommen til at kontakte os!

## For at sikre at din ansøgning er komplet, kan du bruge denne tjekliste:

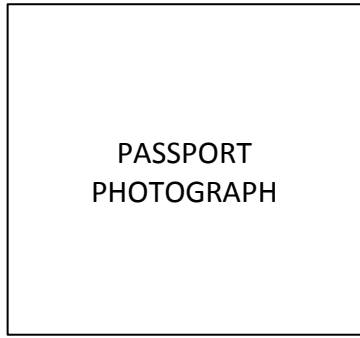
- Udfyldt Travel to Farm tilmeldingsblanket
- Udfyldt Equipepeople Irland-ansøgningskema
- Farvebillede
- Kopi af pas
- Kopi af kørekort (ikke nødvendigt hvis du er under 18)
- 2 anbefalinger
- Uddannelsesbevis
- Selvbiografi (personal description) på engelsk
- CV på engelsk
- Straffeattest

# Travel to Farm tilmeldingsblanket

<b>1. Valg af land:</b>			
<b>2. Personlige oplysninger</b>			
Fulde navn:	Adresse og postnummer:		
Telefonnummer:	E-mail:		
Køn (mand/kvinde)	Status (single/kæreste/gift)		
Studerende <input type="checkbox"/> Udlært <input type="checkbox"/> Stilling _____ <input type="checkbox"/> Andet _____ <input type="checkbox"/>			
Kontaktoplysninger på pårørende ved nødstilfælde (navn, adresse, telefonnummer.)			
<b>3. Rejsedatoer</b>			
Hvor lang tid vil du gerne være afsted (antal måneder)?	Start på ophold (dato):		
<b>4. Placeringsønsker</b>			
<b>LANDMAND</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Planteavl <input type="checkbox"/>	Malkekvæg <input type="checkbox"/>	Slagtesvin <input type="checkbox"/>	Kødkvæg <input type="checkbox"/>
Søer <input type="checkbox"/>	Heste <input type="checkbox"/>	Får <input type="checkbox"/>	Andet _____ <input type="checkbox"/>
<b>GARTNER</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Drivhus/væksthus <input type="checkbox"/>	Havecenter/planteskole <input type="checkbox"/>	Grøntsager <input type="checkbox"/>	
Anlægsgartner <input type="checkbox"/>	Blomster/løgproduktion <input type="checkbox"/>	Andet _____ <input type="checkbox"/>	
<b>AUPAIR</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Kun i hus <input type="checkbox"/>	50/50 hus/udendørs <input type="checkbox"/>	Andet _____ <input type="checkbox"/>	
Hvis du selv har fundet en placering i udlandet, skriv venligst navn, adresse, telefonnummer og email på din kommende vært:			
Er dit ophold en del af praktikperioden på din uddannelse? Ja <input type="checkbox"/> nej <input type="checkbox"/>			
Hvilket skoleforløb er du på? _____			
Hvilken skole går du på? _____			
T-shirt størrelse: S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL <input type="checkbox"/>			
<b>5. Erklæring</b>			
<b>Jeg erklærer hermed at jeg er indforstået med følgende:</b>			
<ul style="list-style-type: none"><li>- Jeg skal købe en rejseforsikring til min rejse (arrangeret af Travel to Farm eller af den ansvarlige partner i praktiklandet).</li><li>- Jeg vil informere Travel to Farm og værtsfamilien, hvis der sker nogle ændringer i mine rejseplaner, eller programlængde.</li><li>- Jeg vil ikke skifte værtfamilie uden at konsultere partnerorganisationen eller Travel to Farm.</li><li>- Jeg vil være en god ambassadør for Danmark og følge de instrukser som Travel to Farm har givet mig.</li><li>- Jeg vil betale alle fakturaer sendt fra Travel to Farm (servicegebyr, flybillet, forsikring o. lign.)</li><li>- Travel to Farm må kontakte mine referencer</li></ul>			
Jeg har læst og forstået annulleringsreglerne i informationsmaterialet. Jeg har forstået at jeg vil blive ekskluderet fra programmet og ikke vil få penge tilbage, hvis jeg forlader min praktikplads uden at informere Travel to Farm og partnerorganisation.			

Dato \_\_\_\_\_

Underskrift \_\_\_\_\_



# Au Pairs

## APPLICATION FORM

Please complete this form in **BLOCK CAPITAL LETTERS**

Name of applicant: \_\_\_\_\_

Partner organisation: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Nationality: \_\_\_\_\_

Driving

licence: ?

Yes ?

No

If yes, since when: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Earliest Arrival Date \_\_\_\_\_

Length of stay \_\_\_\_\_

Months

(Minimum 3 months, Maximum 12 months)

Latest Arrival Date \_\_\_\_\_

OR ?

Summer only

Why do you want to be an Au Pair in Ireland? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please mark only if applicable:**

? I have an interest in farming

? I have an interest in horses

**What is your level of English?**

- ? Poor
- ? Satisfactory
- ? Good
- ? Excellent

**Do you have any special dietary requirements your host family should know about? EG Vegetarian / Coeliac**

**How many years have you studied English?**

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**Do you speak any other languages?**

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**Do you like or have experience with animals?**

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**Do you have any illnesses or allergies your host family should be aware of, are you taking any medication?**

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**Do you smoke?** ? Yes  
 ? No

**Please give a description of your childcare experience:**

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.....

**Please indicate the age groups you have experience with**

- ? 0 – 12 months      ? 1 – 2 years      ? 3 – 5 years
- ? 6 – 8 years                      ? 9 + years

**Please tick the areas you have experience in**

- |                                |                     |
|--------------------------------|---------------------|
| ? First aid                    | ? Playing & reading |
| ? Nappy changing               | ? Housework         |
| ? Bottle feeding & preparation | ? Cooking / Baking  |
| ? Helping with homework        | ? Laundry / Ironing |
| ? Other (Please give details)  |                     |

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**What are your career plans and how can this programme help you to achieve them?**

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**Please remember to include:**

- ? A copy of your CV
- ? Your motivation letter (A letter to your potential host family about yourself, your family, your studies/work, your interests, experience etc.)
- ? Two childcare references
- ? Two character references
- ? A medical report
- ? Your police clearance certificate
- ? Relevant photographs

**Emergency contact details**



**APPLICANTS NAME:** .....

*Please provide the following information so that in the event of a crisis, severe illness or fatal accident Equipepeople Au Pairs can contact the correct person.*

**Emergency contact 1**

*Name:*

*Telephone number:*

*Mobile number:*

*Relationship to you:*

*Postal address:*

*Email address:*

**Emergency contact 2**

*Name:*

*Telephone number:*

*Mobile number:*

*Relationship to you:*

*Postal address:*

*Email address:*

## Terms and Conditions



1. I declare that I am not suffering from any illness or disability apart from those listed on my application.
2. I give my permission to release all of my information to potential host families.
3. I understand that by participating in the Equipepeople Au Pair programme, I am not an employee but rather an extra pair of hands for my host family. Therefore I am not receiving a wage but pocket money, accommodation and meals with the family in return for my help.
4. I understand that the Equipepeople Au Pair programme is not an employee programme but a cultural exchange programme and that my motivation in coming to Ireland is not to earn money but rather to see another country and improve my English skills.
5. I will seek the advice of my host family before using any form of discipline on the children. Under no circumstances will I physically or mentally punish the children or leave them in the house alone.
6. I agree to treat my host family and their property with respect and while living with my host family I agree to behave in a reasonable manner and abide by their house rules.
7. I agree to fulfil my duties as specified by my host family to the best of my abilities.
8. I understand that if my host family feel that I am not the right Au Pair for them, they can ask me to leave at any time.
9. I understand that if for any reason I feel that my placement is not the correct placement for me, I should contact Equipepeople Au Pairs who will endeavour to resolve the problem or find me a new placement. I understand that it may not always be possible for Equipepeople Au Pairs to find me a placement within my preferred choice and I may be offered a placement with a different type of family.
10. I understand that any costs associated with moving to a new host family will be paid at my own expense.
11. I agree that any photos of me or letters from me to my host family, partner organisation in my home country or Equipepeople Au Pairs may be used for promotional or marketing purposes including websites and brochures.
12. I agree that all fees charged by Equipepeople Au Pairs will be paid in full prior to my arrival in Ireland.
13. I agree that I will be charged a cancellation fee if a placement is offered to me and I then choose to cancel from the programme. A cancellation fee will not be incurred if I cancel before a placement has been offered.
14. I understand that I may be dismissed from the Equipepeople Au Pairs programme at any time for participating in illegal drug taking, drunken behaviour, endangering myself or any other person, committing a crime or any other behaviour deemed to be unacceptable by the director of Equipepeople Au Pairs. In this event, I understand that all fees paid by me will be non-refundable.
15. I understand and accept that whilst Equipepeople Au Pairs will have taken every care to place me with a suitable family, it accepts no responsibility whatsoever for any outcome arising from my choice to participate in the Equipepeople Au Pair Programme or arising from the actions of my host family, the partner organisation or Equipepeople Au Pairs itself.

I declare that I have read and understood the Terms and Conditions, and that I will comply with them accordingly. I declare that all information given in this entire application is accurate and complete.

**Applicant's signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Full name** \_\_\_\_\_



**Medical certificate** (to be completed by a Medical Doctor)

As a Working guest the applicant will be living with a family in a foreign country. It is therefore important that we are advised of any physical or mental health problems that may have a bearing on the applicant's ability to participate.

Please review the information provided in **Part 1** and give your opinion of the applicant's

**General state of health:**                      Excellent                       Good                       Poor

**How long have you known the applicant?** \_\_\_\_\_

**Is the applicant currently taking any medication?** Please specify:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Does the applicant have any infectious disease or suffer from any chronic illness?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Has the applicant ever received treatment for nervous or emotional problems?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby confirm that (please add the applicant's name)** \_\_\_\_\_

**appears to be in good physical and mental health that allows him/her to work in a foreign country.**

\_\_\_\_\_  
Date, Location

\_\_\_\_\_  
Doctor's signature and stamp

## Indsætfarvebillede





# Indsæt kopi af kørekort



**Indsæt 2 anbefalinger**

# Indsætuddannelsesbevis

Gråsten Landbrugsskole

## Skolevejledning for Landmand, husdyr

Skoleperiode: D2  
Periode: 02.02.2015 - 29.05.2015  
Cpr. nr.: [REDACTED]

Bedømmelsen i forbindelse med de enkelte skole- og praktikperioder har til formål at konstatere elevens standpunkt og på den baggrund vejlede således, at der er mulighed for at rette på eventuel manglende viden og færdigheder inden næste skoleophold.

Elevens har afsluttet ovennævnte skoleperiode og har opnået følgende resultat:

Fag	Standpunktskarakterer				Eksamenskarakterer			
	Mdt.	Skr.	Pra.	Andet	Mdt.	Skr.	Pra.	Andet
<b>Grundfag</b>								
Naturfag F				10				10
Sundhed				10				
<b>Område- og specialefag</b>								
Fagengelsk/internationalisering 1, begynder				BE <sup>1)</sup>				
Sprøjte teknik (delprøve 1 og 4), begynder				BE <sup>1)</sup>				
Teknikfag, begynder				7				
Dyrehold A specialproduktioner, rutineret				12				
Grundlæggende økonomi, trin 1, begynder				BE <sup>1)</sup>				
Husdyr (landbrug), rutineret				12				
Plantedyrkning (landbrug), rutineret				10				
<b>Valgfri supplerende undervisning</b>								
Dyrehold B Andre produktionsdyr, rutineret				7				
sprøjtecertifikat delprøve 1				BE <sup>1)</sup>				
sprøjtecertifikat delprøve 4				BE <sup>1)</sup>				

Gråsten Landbrugsskole  
Fiskbækvej 15  
6300 Gråsten

Gråsten, 29. maj 2015

Kåre Heide-Ottosen  
forstander

Skr.= skriftlig-, Mdt.= mundtlig-, Pra.= praktisk karakter  
<sup>1)</sup> Skala: Bestået / ikke bestået

## **Indsæt selvbiografi (på engelsk)**

Selvbiografen skal være på ca. en A4 side, hvor du på engelsk fortæller om dig selv, din arbejdserfaring, din familie, fritidsinteresser, fremtidsplaner, hvorfor du gerne vil være au pair i Irland/hvad du vil opnå hermed (f.eks. at du vil være pædagog i fremtiden/have din egen gård o.l.), dine styrker og svagheder osv. Det er vigtigt at du skriver hvorfor det er en fordel for dig at tage et ophold i udlandet - fx for at styrke din fremtidige karriere. Brevet bliver sendt med til din kommende værtsfamilie, når vi sender din ansøgning videre til vores partner i Irland.

## Indsæt CV - nedenstående eksempel kan bruges som skabelon

### **CONTACT INFORMATION**

Name :  
Address:  
Telephone:  
Cell Phone:  
Email:

### **PERSONAL INFORMATION**

Date of Birth:  
Marital Status:

### **CAREER GOAL**

*Please explain in 1-2 sentences what your future career goals and plans are.*

Example: Through my education as a skilled farmer I hope to get a thorough understanding of my speciality within Dairy cattle. I expect to become a front runner for usage of new innovative ways of production, and therefore I wish to take some of my trainee period overseas to get a different perspective.

### **EMPLOYMENT HISTORY**

*List in chronological order (beginning with your latest employment), include position details and dates. Please also include what skills you gained during your work experience.*

Example:  
March 2006- April 2009: Travel to Farm

Student position at Travel to Farm, working 15 hours a week. Travel to farm is a non-profit organization, servicing Danish agricultural trainees who wish to go abroad during their education. I have been in charge of the administration of trainees and updating the webpage. During my time at Travel to Farm I have gained skills within administration and servicing. Furthermore I have also gained knowledge within Danish agricultural council.

### **EDUCATION**

*Include dates and details of education, training, major courses and certification (start with your latest education)*

September 2005- July 2008: Agricultural management  
August 2003- July 2005: Skilled farmer  
August 2003 - august 2004: Agricultural training at pig farm.

### **PROFESSIONAL QUALIFICATIONS**

Courses: spraying certificate, first aid certificate.  
Computer Skills: excellent user of Excel, powerpoint and word.

Language skills: Danish fluent in writing and speaking, English fluent in writing and speaking, Limited German.

### **EXTRACURRICULAR WORK**

May 2008- present: active member of LU ( agricultural youth organization)  
January 2006- January 2007: volunteer worker for Red Barnet.



**PERSONAL INTERESTS**

**PRIOR TRAVEL TO HOST COUNTRY** (the country you wish to travel to)

*Please write dates of entry/departure, if you have been in the country before.*

**HAVE YOU EVER BEEN DENIED TRAVEL TO HOST COUNTRY?**

**CRIMINAL RECORD**

*Have you ever been charged or convicted of a crime? If so, please explain*

# Indsæt straffeattest

RIGSPOLITIET



11. March 2016

page 1 of 2

## CRIMINAL RECORD CERTIFICATE

[REDACTED]

Danish person number: [REDACTED]

is not registered with any convictions in the Danish Criminal Records in accordance with Section 11 of the ministerial circular regarding the use of personal information recorded in the Danish Criminal Records Registry.

Jens Henrik Højbjerg  
National Commissioner of Police

Issued in pursuance of Section 11 of the Danish Ministry of Justice Circular regarding the use of personal information recorded in the Danish Criminal Records (cf. the following page).

Bestillings ID: 948656

**POLITI**