

# Ansøgning RENZ New Zealand

## Din ansøgning er vigtig!

Din ansøgning bliver brugt til at finde den bedst mulige placering til dig. Alt hvad du skriver vil blive sendt ud til potentielle værter, derfor er det vigtigt at du er ærlig hele vejen igennem ansøgningen. Du skal hele tiden have fokus på, at din ansøgning skal give det bedste indtryk overfor en mulig vært.

Derfor - **gør dig umage!**

## Hvad er en god ansøgning?

1. Ansøgningen skal være sandfærdig. Lad vær med at overdriv eller underdriv dine færdigheder og erfaringer.
2. Din selvbiografi (personal description) skal fylde ca. en A4-side. Fortæl om dig selv, din baggrund, og hvad du gerne vil opnå ved at tage et udlandsophold.
3. Billedet kommer forrest på din ansøgning. Brug derfor et ordentligt billede, hvor du ser professionel ud og smiler.

Har du nogle spørgsmål til udfyldelse er du altid velkommen til at kontakte os!

## For at sikre at din ansøgning er komplet, kan du bruge denne tjekliste:

- Udfyldt Travel to Farm tilmeldingsblanket
- Udfyldt RENZ New Zealand-ansøgningskema
- Farvebillede
- Kopi af pas
- Kopi af kørekort
- 2 anbefalinger
- Uddannelsesbevis
- Selvbiografi (personal description) på engelsk
- CV på engelsk
- Straffeattest

# Travel to Farm tilmeldingsblanket

<b>1.Valg af land:</b>			
<b>2.Personlige oplysninger</b>			
Fulde navn:	Adresse og postnummer:		
Telefonnummer:	E-mail:		
Køn (mand/kvinde)	Status (single/kæreste/gift)		
Studerende <input type="checkbox"/> Udlært <input type="checkbox"/> Stilling _____ <input type="checkbox"/> Andet _____ <input type="checkbox"/>			
Kontaktoplysninger på pårørende ved nødstilfælde (navn, adresse, telefonnummer.)			
<b>3. Rejsedatoer</b>			
Hvor lang tid vil du gerne være afsted (antal måneder)?	Start på ophold (dato):		
<b>4. Placeringsønsker</b>			
<b>LANDMAND</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Planteavl <input type="checkbox"/>	Malkekvæg <input type="checkbox"/>	Slagtesvin <input type="checkbox"/>	Kødkvæg <input type="checkbox"/>
Søer <input type="checkbox"/>	Heste <input type="checkbox"/>	Får <input type="checkbox"/>	Andet _____ <input type="checkbox"/>
<b>GARTNER</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Drivhus/væksthus <input type="checkbox"/>	Havecenter/planteskole <input type="checkbox"/>	Grøntsager <input type="checkbox"/>	
Anlægsgartner <input type="checkbox"/>	Blomster/løgproduktion <input type="checkbox"/>	Andet _____ <input type="checkbox"/>	
<b>AUPAIR</b> , Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
Kun i hus <input type="checkbox"/>	50/50 hus/udendørs <input type="checkbox"/>	Andet _____ <input type="checkbox"/>	
Hvis du selv har fundet en placering i udlandet, skriv venligst navn, adresse, telefonnummer og email på din kommende vært:			
Er dit ophold en del af praktikperioden på din uddannelse? Ja <input type="checkbox"/> nej <input type="checkbox"/>			
Hvilket skoleforløb er du på? _____			
Hvilken skole går du på? _____			
T-shirt størrelse: S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL <input type="checkbox"/>			
<b>5. Erklæring</b>			
<b>Jeg erklærer hermed at jeg er indforstået med følgende:</b>			
<ul style="list-style-type: none"><li>- Jeg skal købe en rejseforsikring til min rejse (arrangeret af Travel to Farm eller af den ansvarlige partner i praktiklandet).</li><li>- Jeg vil informere Travel to Farm og værtsfamilien, hvis der sker nogle ændringer i mine rejseplaner, eller programlængde.</li><li>- Jeg vil ikke skifte værtfamilie uden at konsultere partnerorganisationen eller Travel to Farm.</li><li>- Jeg vil være en god ambassadør for Danmark og følge de instrukser som Travel to Farm har givet mig.</li><li>- Jeg vil betale alle fakturaer sendt fra Travel to Farm (servicegebyr, flybillet, forsikring o. lign.)</li><li>- Travel to Farm må kontakte mine referencer</li></ul>			
Jeg har læst og forstået annulleringsreglerne i informationsmaterialet. Jeg har forstået at jeg vil blive ekskluderet fra programmet og ikke vil få penge tilbage, hvis jeg forlader min praktikplads uden at informere Travel to Farm og partnerorganisation.			

Dato \_\_\_\_\_

Underskrift \_\_\_\_\_



# Application Form - Rural Work Adventure in New Zealand

## Section A - Personal Information

Surname (family name): \_\_\_\_\_ First Name/s: \_\_\_\_\_

Male  Female  Married  Single  In a Relationship  Birth Date \_\_\_\_\_

(D/M/Y): \_\_\_\_\_ Country: \_\_\_\_\_

Present Occupation: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Ability in spoken English: Excellent  Very Good  Satisfactory  Fair  Poor

Ability in understanding English: Excellent  Very Good  Satisfactory  Fair  Poor

Do you have a valid Drivers Licence? Yes  No

Car  Motorcycle  Commercial truck/Heavy Vehicle  Other (specify)

Do You Smoke? Yes  No  Do you drink alcohol? Often  Moderately  No

## Section B - Contact Details

### Passport Details

Passport no: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Place of issue. City: \_\_\_\_\_ Country: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone : \_\_\_\_\_ Email: \_\_\_\_\_

Taxation Identification Number: \_\_\_\_\_

### In case of accident or emergency, please contact

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you suffer from any physical, medical or mental disabilities (ie ear or eye trouble, back pain, allergies, eating disorders, depression etc)?

Yes

No

If yes please explain:

Do you need medication for any reason?

Yes

No

If yes, what it is called?

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## Section C - Programme Information

Please tick the type of placement you prefer:

Agriculture

Horticulture

Oenology

Equine

Agri-home

Other (please specify):

Approx Length of placement requested (Months):

Preferred start date:

Preferred end date:

Are these dates flexible? Yes

No  - please explain:

Note: due to seasonal availability of work you may have to be flexible.

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## Section D - Experience and Qualifications

Have you at least one year's practical experience in the placement you requested?

Yes

No

During the last 12 months, have you (tick appropriate boxes):

Worked full time (30 hrs or more per week)

Worked part time

Attended university/technical college

Undertaken practical training (eg apprenticeship)

Combined study with part time work

Other (please explain)

Do your parents/family work or live on a farm or agricultural-based business?

Yes

No

If yes, give brief description:

Previous International or Domestic Exchange Experience (if applicable):

Type of exchange and country:

Length of exchange:

Other comments that may be relevant:

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## Section E - Programme Details

### AGRICULTURE

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Complete this section if you marked agriculture or agri-home as your choice.

Note: Dairy placements generally commence from mid-July. Any other agricultural placements commence approximately October. There are occasionally vacancies at other times of the year.

Type of placement preferred: (rank 1 being first choice, 2 being second choice, etc. )

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Dairy <input type="radio"/>	Beef <input type="radio"/>	Field crops/machinery <input type="radio"/>	Sheep <input type="radio"/>
Mixed farming (crops + animals) <input type="radio"/>	Agri-home <input type="radio"/>		
Other Agriculture (specify) <input type="radio"/>			

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Your practical work experience in the area you request:

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Length of experience:

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Type of work:

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List any technical, training or university qualifications relevant to your programme choice.

Other qualifications or practical skills that should be considered when finding a placement:

List specific machinery & equipment you have operated that relates to your choice:

Note: In your autobiography please go into more detail about your experience in your chosen category.

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## Section F - Autobiography & References

Please enclose a one-page autobiography written by yourself which should include details about your experience, personal details and background, family background, special customs and beliefs, hobbies, sporting beliefs, weaknesses, likes and dislikes, plans for the future, and expectations from the programme.

If you have a curriculum vitae, you may also include this with your application.

Please enclose two letters of reference from non-relatives that have known you for more than two years. Letters should include information about your work habits, communication and social skills etc. RENZ prefers letters from past employers.

Please include a photograph with your application.

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## Conditions of acceptance into the RENZ Programme

By signing this declaration you agree to abide by the following conditions of the RENZ Programme.

- a) I will comply with all conditions of my work permit/visa.
- b) I will remain with my appointed host/employer for the duration of the programme unless exceptional circumstances preapproved by RENZ allow otherwise. Leaving my appointed host/employer without approval may result in immediate dismissal from the Programme.
- c) RENZ reserves the right to change or terminate placements at any time before or during the placement should it become necessary for any reason which includes, but is not limited to, such events as weather conditions affecting seasonal production, adverse business situations affecting a host's ability to employ staff, and/or personal circumstances beyond the control of RENZ.
- d) I will leave New Zealand on completion/termination of the Programme.
- e) I will hold a valid medical insurance policy approved by RENZ
- f) ) I will hold a valid return home (or onward from New Zealand) air ticket.
- g) Possession and/or use of drugs, other than those recommended or prescribed by a doctor, will result in dismissal from the programme.
- h) Abusive use of alcohol will result in dismissal from the programme.
- i) Sexual involvement with a person under 16 is a criminal offence and punishable by law, and will result in dismissal from the programme.

***This declaration must be completed, signed and dated by all RENZ applicants.***

*I hereby declare that I am not suffering from any disability or illness, apart from those specified and fully understand that a false statement will result in my dismissal from the programme.*

*I understand that if I am dismissed from the programme I will be required to leave New Zealand immediately, and return transportation will be my responsibility. I hereby assume all risk of illness, injury or death and release Rural Exchange New Zealand Ltd from all liability, actions, causes of actions, debts, claims and demands of every kind which may arise as a result of/or in connection with my participation in any activities arranged for me by Rural Exchange New Zealand Ltd. I agree that the foregoing obligation shall be binding on me personally, as well as my heirs, executors and administrators and all members of my family. My signature shall be deemed as consent to the above conditions. Further, I declare that I have read and understood the conditions listed above, and that I will comply with them accordingly. I declare that the information given in this application is accurate and truthful.*

Name of Applicant

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Signature of Applicant

Date

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Partner Organisation

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## Indsætfarvebillede







# Indsæt kopi af kørekort



**Indsæt 2 anbefalinger**

# Indsæt uddannelsesbevis f.eks. grundforløbsbevis, hovedforløbsbevis eller faglærtbevis

Gråsten Landbrugsskole

## Skolevejledning for Landmand, husdyr

Skoleperiode: D2  
Periode: 02.02.2015 - 29.05.2015  
Cpr. nr.: [REDACTED]


Bedømmelsen i forbindelse med de enkelte skole- og praktikperioder har til formål at konstatere elevens standpunkt og på den baggrund vejlede således, at der er mulighed for at rette på eventuel manglende viden og færdigheder inden næste skoleophold.

Elevens har afsluttet ovennævnte skoleperiode og har opnået følgende resultat:

Fag	Standpunktskarakterer				Eksamenskarakterer			
	Mdt.	Skr.	Pra.	Andet	Mdt.	Skr.	Pra.	Andet
<b>Grundfag</b>								
Naturfag F				10				10
Sundhed				10				
<b>Område- og specialefag</b>								
Fagengelsk/internationalisering 1, begynder				BE <sup>1)</sup>				
Sprøjte teknik (delprøve 1 og 4), begynder				BE <sup>1)</sup>				
Teknikfag, begynder				7				
Dyrehold A specialproduktioner, rutineret				12				
Grundlæggende økonomi, trin 1, begynder				BE <sup>1)</sup>				
Husdyr (landbrug), rutineret				12				
Plantedyrkning (landbrug), rutineret				10				
<b>Valgfri supplerende undervisning</b>								
Dyrehold B Andre produktionsdyr, rutineret				7				
sprøjtecertifikat delprøve 1				BE <sup>1)</sup>				
sprøjtecertifikat delprøve 4				BE <sup>1)</sup>				

Gråsten Landbrugsskole  
Fiskbækvej 15  
6300 Gråsten

Gråsten, 29. maj 2015

  
Kåre Heide-Ottosen  
forstander

Skr.= skriftlig-, Mdt.= mundtlig-, Pra.= praktisk karakter  
<sup>1)</sup> Skala: Bestået / ikke bestået

## Indsæt selvbiografi (på engelsk)

Selvbiografen skal være på ca. en A4 side, hvor du på engelsk fortæller om dig selv, din arbejdserfaringen inden for landbruget, din familie, fritidsinteresser, fremtidsplaner, hvorfor du gerne vil tage din praktik i New Zealand/hvad du vil opnå hermed (f.eks. at du vil være landmand i fremtiden/have din egen gård o.l.), dine styrker og svagheder osv. Det er vigtigt at du skriver hvorfor det er en fordel for dig at tage din praktik i udlandet - fx for at styrke din fremtidige karriere indenfor landbrugsfaget. Brevet bliver sendt med til din kommende værtsfamilie, når vi sender din ansøgning videre til New Zealand, og skal desuden også bruges til visum ansøgningen.

## Indsæt CV - nedenstående eksempel kan bruges som skabelon

### **CONTACT INFORMATION**

Name :  
Address:  
Telephone:  
Cell Phone:  
Email:

### **PERSONAL INFORMATION**

Date of Birth:  
Marital Status:

### **CAREER GOAL**

*Please explain in 1-2 sentences what your future career goals and plans are.*

Example: Through my education as a skilled farmer I hope to get a thorough understanding of my speciality within Dairy cattle. I expect to become a front runner for usage of new innovative ways of production, and therefore I wish to take some of my trainee period overseas to get a different perspective.

### **EMPLOYMENT HISTORY**

*List in chronological order (beginning with your latest employment), include position details and dates. Please also include what skills you gained during your work experience.*

Example:  
March 2006- April 2009: Travel to Farm

Student position at Travel to Farm, working 15 hours a week. Travel to farm is a non-profit organization, servicing Danish agricultural trainees who wish to go abroad during their education. I have been in charge of the administration of trainees and updating the webpage. During my time at Travel to Farm I have gained skills within administration and servicing. Furthermore I have also gained knowledge within Danish agricultural council.

### **EDUCATION**

*Include dates and details of education, training, major courses and certification (start with your latest education)*

September 2005- July 2008: Agricultural management  
August 2003- July 2005: Skilled farmer  
August 2003 - august 2004: Agricultural training at pig farm.

### **PROFESSIONAL QUALIFICATIONS**

Courses: spraying certificate, first aid certificate.  
Computer Skills: excellent user of Exel, powerpoint and word.

Language skills: Danish fluent in writing and speaking, English fluent in writing and speaking, Limited German.

### **EXTRACURRICULAR WORK**

May 2008- present: active member of LU ( agricultural youth organization)  
January 2006- January 2007: volunteer worker for Red Barnet.

**PERSONAL INTERESTS**

**PRIOR TRAVEL TO HOST COUNTRY** (the country you wish to travel to)

*Please write dates of entry/departure, if you have been in the country before.*

**HAVE YOU EVER BEEN DENIED TRAVEL TO HOST COUNTRY?**

**CRIMINAL RECORD**

*Have you ever been charged or convicted of a crime? If so, please explain*

# Indsæt straffeattest

RIGSPOLITIET



11. March 2016

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## CRIMINAL RECORD CERTIFICATE

[REDACTED]

Danish person number: [REDACTED]

is not registered with any convictions in the Danish Criminal Records in accordance with Section 11 of the ministerial circular regarding the use of personal information recorded in the Danish Criminal Records Registry.

Jens Henrik Højbjerg  
National Commissioner of Police

Issued in pursuance of Section 11 of the Danish Ministry of Justice Circular regarding the use of personal information recorded in the Danish Criminal Records (cf. the following page).

Bestillings ID: 948656

**POLITI**